TRiO Lending Library Book Liability Agreement

I, ____________________, understand that I must take full responsibility for any books the TRiO Lending Library allows me to borrow.

I understand that the TRiO Lending Library books are made available for me to use, but I assume full responsibility for all books I borrow. I agree not to deface any book I borrow from the TRiO Lending Library and that any damage or loss incurred to the TRiO Lending Library book(s) while in my possession should immediately be reported to Carol Howald at 573-882-2493. I agree to compensate TRiO for damaged books or losses incurred and understand that a transcript hold will be placed on my records if texts are not returned or compensation not provided for losses.

I understand that the book(s) I borrow from the TRiO Lending Library is due for return to the TRiO Office in 100 Student Success on the last day of the semester. If my student status changes, such as a drop or withdrawal from classes during the semester, I understand that it is my responsibility to contact and inform Carol Howald within 24 hours of these changes. I understand that once informed of student status changes, the borrowed TRiO Lending Library book must be returned within 48 hours of the class drop/withdrawal date. Failure to comply with this agreement will lead to a hold being placed on my university records.

X____________________________________________________

Signing here signifies that I have read and understand this agreement. Date

11/12/2009 Z:\Public\TRIO\Lending Library\forms\TRIO Lending Library Book Liability Agreement.doc